

Terms and Conditions of Application Wollongong College Australia

1. Change of Name

If you have changed your name since undertaking matriculation or tertiary level examinations, or if any of your documents show a name which is different from the one that you have used on this application form, then you must present documentary evidence of the change (marriage certificate, deed poll, statutory declaration).

2. Contact Address

This should be the address to which notification of the result of your application can be sent.

3. Accommodation

The cost of accommodation is NOT included in the tuition fee.

4. Certified Copies of Original Documents

Secondary School Studies:

Applicants will need to provide certified copies of their results from their final year of high school, eg UAI or equivalent if completed in Australia , or certified copies of secondary school records (award gained, including marks or grades) if obtained overseas.

Tertiary Studies:

If you have completed previous tertiary studies you must obtain an official transcript of your academic record from the tertiary institution concerned and submit a certified copy with this application. The transcript must show all subjects undertaken, grades obtained (including failures) and stages reached or qualifications gained. You must provide full details if you have been excluded or are liable for exclusion from any institution. Evidence of graduate status should indicate that the academic requirements of the course have been completed or that the award has been conferred.

5. English Language Proficiency

To assist with the assessment of your application it is essential that you provide a certified copy of an English language test result if you have an education from, or live in, a country in which English is not recognised as the official first language. If you are unable to provide an accurate assessment of your English language proficiency with your application form, you will need to undertake an internationally recognised test of English. Results attained in such a test will remain valid for two years from the date of testing.

Please note, the requirements may be waived for applicants who meet all of the following criteria:

- i. completion of a qualification over a period of at least two years from an approved institution located in a country where the official language is English; and
- ii. where the language of instruction in the course was English; and
- iii. the qualification was completed within two years of applying to the University of Wollongong.

6. Tuition Payment

The scheduled fees for the total of the first session's fees are payable on acceptance of offer.

Fees for second or subsequent sessions are payable prior to enrolment.

7. Tuition Fees Refund/Transfer Policy

8. Late Arrival

Students who arrive late for a course will not be admitted to that course after week two. Exceptions are made at the discretion of the Campus Director.

9. Declaration and Signature

The application form must be signed by the applicant. This agreement does not remove the right to take further action under Australia's consumer protection laws.